## Memorandum

May 17, 2008

Re: **EDAW Inc. Office Relocation** 31 West 27th Street New York, New York

Narrative describing project's Thermal Comfort Design Controls Strategy

To Whom It May Concern:,

The thermal comfort of the future occupants of the office renovation for EDAW Inc. will rely on the operability of existing exterior windows and new interior window shades. Over 50% of the employees occupying the space will have direct access to these operable windows and will be able to control the thermal comfort within their personal space primarily during shoulder seasons. The window shading will also provide control over thermal gain from the sun in the space and will be calibrated by the employees. Additionally, cross ventilation will be possible in this space by operating windows on both the north and south sides of this open office to provide an environment with both mechanical and natural air exchange.

Regards,

Michielli + Wyetzner Archtects