

[REDACTED] Building Operating Plan

This operating plan, defines the delivered conditions required by the building management and occupants to ensure the successful operation of the [REDACTED], located in [REDACTED].

The following table defines the buildings characteristics:

Requirements	Typical for Building	Typical Office (Supply Fans 1 – 4)	Lobby ([REDACTED])
Air temperature requirements for cooling and heating seasons	Occupied (summer & winter): 72°F +/- 2°F Unoccupied: HVAC Disabled	same	same
Humidity	No direct humidity control by building systems	same	same
Dehumidification	none	same	same
Pressure Relationship	(+) 0.03 differential between building interior and outside environment	same	same
Filtration	4" pleated Farr 30-30 replaced as needed based on pressure drop across the filter bank	same	same
Ventilation	15% outside air	same	same
Outside Air	Meet ASHRAE 62.1	same	same
Sound and Noise Level	N/A	N/A	N/A
Weekly Operating Hours (occupied)	6:30am – 6:30pm	Same	Same
Weekend Schedule	As requested by Tenant	Same	NA
Holiday Schedule	As requested by Tenant	Same	NA
Process and Office equipment status during holiday hours	n/a	-	-

Process and Office equipment status during scheduled maintenance shutdowns	All systems shut down annually for maintenance	same	same
Cleaning Schedule	M-F 5:30-10:00		-
Lighting Levels	50 fc	50 fc	40 fc
Other: Parking Garage Lighting	Interior garage lighting 24-7 Exterior parking lighting controlled by photocell	-	-